
 BHEL, BHOPAL	<b>(TENDER No. FSX/CEMENT/2019-20/W1/R)</b> <b>CENTER RECEIVING DIVISION</b>	<b>Page 1 of 2</b>
	<b>SCOPE OF WORK AND SPECIAL CONDITIONS</b>	<b>REV. 00</b>
<p><b>UNLOADING OF CEMENT BAGS FROM TRUCKS /TRAILERS IN FSX ( At GADIA Store /ANY OTHER LOCATION)</b></p> <p><b>1.0 SCOPE OF WORK</b></p> <p>The contract shall cover unloading of approx. 51000 nos. cement bags weight 50 kg each, from truck and do stacking in shed no. 16 &amp; 17 or any other location as decided by BHEL. Quantity of bags is tentative and it may vary on actual receipt. In case any other work is required to be done for shifting/ unloading/stacking of cement bags, the same shall have to be done by the contractor without demanding any extra charge. Rates are to be quoted on per bags basis. Work will be measured in per bag basis, duly stacked in Shed/unloading from trucks.</p> <p>BHEL reserves the right to vary the number of cement bags to be shifted, and the contractor will be bound to execute the same accordingly, at his quoted rate. Co-ordination with concerned area in-charge has to be done by the contractor deployment of adequate number of workers and is under the scope of contractor.</p> <p><b>1.1</b> The tenderer shall quote the rate considering cost of all materials, labour, required tools, tackles and for distance to be marched for shed &amp; any other incidentals to complete. For carrying out the work.</p> <p><b>1.2</b> Item wise detail of work to be executed is as below.</p> <ul style="list-style-type: none"> <li>(i) Opening of truck doors/dallahs/Lashes</li> <li>(ii) Unloading of cement bags from truck and shifting it to shed no. 16 &amp; 17 or to any other location unloading of all bags is to be done manually</li> <li>(iii) Stacking of cement bags as per the instruction of BHEL.</li> <li>(iv) Counting of above bags after the stacking/ at the time of unloading from vehicles.</li> <li>(v) Closing of truck doors/dallahs after the removal of complete qty. of cement bags.</li> </ul> <p><b>2.0 PERIOD OF CONTRACT:</b> Full 12 Months from the date of commencement approximately 125-130 Number of trucks/trailers are likely to arrive within this time span. However unloading of consignment received at a time is to be done within 48 hours (from the date of placement of Truck/Trailer) inside / outside BHEL premises.</p> <p><b>2.1</b> The work for unloading has to be executed continuously till the completion of unloading of that particular lot. In case of any delay or failure in carrying out work entrusted to the contractor, the department will be free to get the work executed through alternate sources at risk and cost of the contractor for which no claim shall be entertained.</p> <p><b>3.0 OTHER CONDITIONS</b></p> <ul style="list-style-type: none"> <li>3.1 The contractor shall be responsible for all acts and omissions their staff and liabilities arising out of the acts and omissions of such act shall be borne by the contractor. BHEL shall not be responsible for any such acts, omissions or any liabilities arising there from.</li> <li>3.2 Accident occurred during the course of company's work should be reported by the Contractor to BHEL immediately and certainly not later, than 24 hours. This should be followed by a detailed report from the contractor.</li> </ul>		

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3.3 The bidders offer may be rejected based on unsatisfactory past performance in any of the Contracts of BHEL Bhopal or any of its units. Further, in case of false information given by the Bidder, as found at any stage of the contract, the bidder shall be de-barred and its EMD/ S.D shall be forfeited.

3.4 **Police Verification** of staff/workers deployed by contractor for above works contract is mandatory and Payments made to all the staff and workers deployed for the above work should be made strictly through “**Bank**” Only

**4.0 SAFETY & OCCUPATIONAL HEALTH**  
The contractor has to assume full responsibility of the safety of the man and machine Involved and to comply with the security/ safety regulation of BHEL and others, inside/ outside the BHEL factory. The contractor is required to maintain first aid box at the work Place.

**5.0 TERMS OF PAYMENT**  
5.1 Payment may be regulated as follows, subject to the deductions towards security deposit, income tax with surcharge, any other tax or levies applicable and recoveries towards materials/ services rendered on chargeable basis.  
5.2 All the payment shall be released by BHEL through electronic pay mode only.  
5.3 Contractor will submit the bills (in duplicate), which will be duly verified, checked and Forwarded by concerned engineer to finance Department for further checking, passing of bill and releasing payment to the party.

**6.0 EVALUATION OF THE OFFER**  
6.1 No condition or deviations in bid is acceptable neither in technical nor price bid.  
6.2 The work is indivisible and total work shall be ordered on the L1 bidder (single party) who quotes the lowest rate in totality.  
6.3 The quoted price should be firm. No variation in price shall be allowed throughout the tenure of The contract  
6.4 If the tenderer deliberately gives wrong information in his tender, BHEL reserves the right to reject such tender at any stage or to cancel the contract, if awarded and forfeit the EMD/SD.

**7.0 LD CHARGES**  
7.1 As per BHEL norms LD charges will be deducted if the cement bags are not unloaded within 48 **Working** hours (Two working days) from the placement of loaded vehicle at the Gadia store/other areas. The rate of LD shall be 1/2% of the contract value pertaining to the contract value (unloading charges) of that particular lot / Vehicle. LD shall be imposed @ ½% per day for the quantity left unloaded.

**8.0** BHEL reserves the right to cancel/ short close this tender without assigning any reason whatsoever and in such cases no bidder shall have any claim arising out of such action.

Name & signature of the bidder  
(Seal)